

Billing



Written translation

The usual practice is to bill according to the number of normalised lines from 55 to 60 spaces translated. Minimum rates have been established for texts under a certain amount of words. There are exceptional cases: Chinese, for example, is billed per character. Line counts are automatically computer-generated.

Sworn translation

Billing will depend on the kind of text to be translated, either with a minimum rate (birth or marriage certificates, for example) or by number of lines translated. We recommend that you request an estimate.

Proofreading

Billed by work hour. Minimum rate: 1 hour.

Transcription

Billed by hour of recording.

Galley proofs

Billed by work hour. Minimum rate: 1 hour.

Textual revision

Billed by work hour. Minimum rate: 1 hour.

Business interpreters

Billed by half day (4 hours) or full day (max. 8 hours). Additional hours will be billed at a special rate.

Other interpreters

Billed according to the service requested, based on a prior estimate.

Advanced services

Each particular job will be analysed. Billing will be based on a prior estimate.